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Date Adopted: 06/19/87	Date(s) Revised:			1/14/93 6/19/21
President Fugle	<u> </u>	,		

POLICY STATEMENT

The official list of the holidays which all employees of National University of Health Sciences (NUHS) observe is as follows:

- 1. New Year's Day
- 2. Martin Luther King Day
- 3. President's Day
- 4. Memorial Day
- 5. Juneteenth
- 6. Independence Day
- 7. Labor Day
- 8. Veterans Day
- 9. Thanksgiving Day
- 10. Friday following Thanksgiving Day
- 11. Christmas Day (or federally observed holiday)
- 12. Non-Weekend day after Christmas (or federally observed holiday)

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Procedure

The following procedure will be used to determine the exact date for each of the days on the official list of holidays observed by all NUHS employees.

- New Year's Day January 1st
 If New Year's Day is on Saturday, Friday is the observed holiday.
 If New Year's Day is on a Sunday, Monday is the observed holiday.
- 2. Martin Luther King Day January of each year
- 3. President's Day February of each year
- 4. Memorial Day May of each year
- Independence Day July 4th
 If Independence Day is on Saturday, Friday is the observed holiday.
 If Independence Day is on Sunday, Monday is the observed holiday.
- 6. Juneteenth Annually falls on June 19th. When Juneteenth falls on a Saturday then the preceding Friday will be the date of observance. When Juneteenth falls on Sunday, then the following Monday will be the date of observance.
- 7. Labor Day September of each year
- 8. Veterans Day Annually falls on November 11. When Veterans Day falls on a Saturday then the preceding Friday will be the date of observance. When Veterans Day falls on Sunday, then the following Monday will be the date of observance.
- 9. Thanksgiving Day November of each year
- 10. Friday following Thanksgiving Day November of each year
- 11. Christmas Day (Federally Observed Holiday) December 25th
 If December 25 is on a Saturday, December 24 is a holiday
 If December 25 is on a Sunday, December 26 is a holiday
- 12. Non-Weekend Day after Christmas Day December 26th
 If December 25 is on a Friday, December 28 is a holiday
 If December 25 is on a Saturday, December 27 is a holiday
 If December 25 is on a Sunday, December 27 is a holiday

If a paid holiday falls on Sunday, Monday will be the paid holiday. If a holiday falls on Saturday, Friday will be the paid holiday.