




National University of Health Sciences General Policies

Title: Student/Faculty Advisory Program For The College of Professional Studies	Page	1	of	2
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 _____ President	Date	3-10-09		

POLICY STATEMENT

Full time faculty within the departments of Basic Sciences, Clinical Sciences, and Clinical Practice are to serve as assigned advisors to all students enrolled in degree programs within the College of Professional Studies. Students are to be individually assigned to a faculty advisor. These assignments are made by either the Department Chairperson, or by the Assistant Dean for a respective program (DC, ND, or AOM). Oversight for this academic advising program is provided by the Dean of the College of Professional Studies.

DC/ND Program Advising

Full time faculty within the department of Basic Sciences are assigned as first-contact academic advisors once a student has been accepted for admission and has become included in the incoming class for a given trimester. This provides the opportunity for pre-registration academic advising for all incoming students. Basic Sciences faculty remain as the academic advisors throughout Phase 1 of the curriculum. Each student entering into Phase 2 will be reassigned to a new advisor from the full time faculty within the department of Clinical Sciences. Faculty within the department of Clinical Practice will provide academic advising for students as they enter into Phase 3 of the curriculum.

Faculty advisors are to be generally available to answer questions and to counsel students with specific regard to course selections and their progression through the required curriculum for their respective degree program. They also serve as a first-contact resource for students who seek assistance stemming from academic difficulties. Advisors may provide direct counsel, and/or may refer individual students to consult with Student Services or other resources that the University makes available to assist students through a period of academic difficulty.

Students may request to schedule a meeting with their assigned advisor at any time while they are enrolled as a student in the University. However, students who maintain good academic standing and who are progressing satisfactorily through the established curricular tracks are not required to meet with their academic advisors.

Students who request exception to the established curricular tracks may routinely be required to seek advisor approval, and students who fall into any category of academic probation will be required to obtain advisor approval for subsequent course selections and for registration.

The Dean of the College may at any time refer individual students to meet with their academic advisor, and may request recommendations from the advisor when addressing or resolving matters of an academic nature.

AOM Program Advising

AOM Program advising is conducted by the Assistant Dean for AOM. As the program grows in student population, advising will be distributed among all full-time AOM faculty. The Assistant Dean for AOM works closely with the Department Chairs on all matters pertaining to student academic advising.