




National University of Health Sciences General Policies

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Date Adopted: 05/13/98	Date(s) Revised:			
 President		<u>3-19-09</u>		Date

POLICY STATEMENT

This policy deals with employee eligibility for annual cost of living or meritorious performance salary adjustments.

Procedure

1. A person who has been hired for one year or more is eligible for an annual salary adjustment based on their annual performance evaluation.
2. A person who was hired and worked more than six months, but less than a full year during the current fiscal year, is eligible for half of the salary adjustment percentage approved for employees that worked for the full year.
3. A person who was hired and worked less than six months during the current fiscal year, is not eligible for a salary adjustment until the next fiscal year.

The President or his/her designee will respond to questions concerning this policy.