



National University of Health Sciences General Policies

Title: **Re-enrollment/Re-instatement
Guidelines**

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President

6-9-10

Date

POLICY STATEMENT

A student interested in re-enrolling in a program from which he/she previously withdrew or wishing to be re-instated after suspension must submit a completed re-enrollment/re-instatement form to the Registrar. The Dean, in consultation with the appropriate committee, will determine a student's eligibility to rejoin the institution and will consider the following guidelines.

Procedures

Expulsion

If a student has been expelled from the University, this will represent permanent separation from the institution. There will be no opportunity for re-enrollment or re-instatement.

Returning after Suspension

If a student has been suspended from the University, a student may petition the appropriate Dean for re-instatement. This process will be dependent upon the student meeting the Dean's written terms for re-instatement.

Returning after Withdrawal

A student who left the University in good academic standing and now wishes to re-enroll within a year of his/her withdrawal date will normally be allowed to resume academic studies where he/she finished, upon approval by the Dean.

If a student leaves in poor academic standing, the resumption of academic studies will be at the discretion of the Dean. The Dean may consult with other relevant personnel regarding this request. In either case, the student may be required to follow a remedial academic plan determined by the Dean.

A student who left the University in good academic standing and now wishes to re-enroll more than a year after his/her withdrawal date will normally have to start the program over. However, the student may apply for advanced standing to receive credit for prior coursework. The awarding of advanced standing is made at the discretion of The Vice President for Academic Services. If the student left in poor academic standing, he/she will, in the majority of cases, receive no credit for prior coursework and have to start over.

In all circumstances a student must complete the first professional doctoral program within eight (8) calendar years from the date of his/her first matriculation in coursework applicable to the doctoral degree he/she is pursuing.