



National University of Health Sciences General Policies

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| Date Adopted: 09/03/92 | Date(s) Revised: | 03/15/04 | | |
| <i>James Winterstein</i> | | <i>3-10-09</i> | | |
| President | Date | | | |

POLICY STATEMENT

The planned giving program will be managed by the Development Office. Leadership in this effort will emanate from the President, the Board of Trustees and the Vice President for Administrative Services.

Acceptance Committee (AC)

The Acceptance Committee (AC) will consist of the following: President, Vice President for Academic Services, Vice President for Administrative Services and the Vice President for Business Services. The AC will approve only those gifts or gift arrangements, which are, in its considered judgment, structured on a sound business basis and will best serve the interests of the University. Outside expertise and opinions will be sought, when deemed necessary, to reach a sound decision. The AC will act on each gift before the University accepts it. The AC will seek legal advice as deemed appropriate to the circumstances.

Authorization for Negotiation and Acceptance of Planned Gifts

University administrators authorized to negotiate planned gift agreements with prospective donors are the President, Vice Presidents and others as directed by the President.

All gift arrangements under consideration by the development office will be reviewed by the AC for final approval. Exceptions are as follows:

- Outright gifts of cash or commonly traded securities;
- Purchase of units in a pooled income fund with cash or commonly traded securities;
- Gifts of income or remainder interests in a qualified trust managed by an outside trustee, which would not obligate the University to use the income or principal for an unacceptable purpose.

When real property in any form is given, outright or to be used to fund a deferred gift arrangement, a qualified appraisal which meets Internal Revenue substantiation requirements will be required. A second qualified appraisal will be required for the funding of charitable gift annuities, unless set aside by the AC. The University will pay the cost of the second appraisal. The appraiser must be beyond reproach; not a friend of either the University or the donor.

Policies for Charitable Remainder Trusts

A National University of Health Sciences (NUHS) Charitable Remainder Trust is a trust that provides for a specified distribution, at least annually, to one or more beneficiaries, at least one of which is not a charity, for life or for a term of years with an irrevocable remainder interest for NUHS.

NUHS Charitable Remainder Trusts will be in the form of annuity trusts, unitrusts and/or pooled income funds.

NUHS Charitable Remainder Annuity Trusts will be annuity trusts in every respect. The NUHS Annuity Trust will pay the donor a specific sum that is not less than 5% of the initial fair market value of all assets placed in the trust.

The NUHS Pooled Income Fund is a trust in which the University transfers the donor's property to an investment fund or similar gifts made by other donors. Each donor to the fund will receive proportionate share of the income earned by the fund. Property transferred to the fund cannot be securities which, if transferred to the fund, are exempt from taxes.

Policies for Gifts of Life Insurance and Annuities

The donor will be encouraged to purchase an insurance policy that names the University as beneficiary and owner. The donor may elect to purchase a fully paid-up policy or to purchase the policy over a set period of years.

With extended pay policies, the donor will be encouraged to make outright contributions, in cash or in appreciated securities, directly to the University. The University, in turn, will pay the premiums to the insurance company.

The University will not specify the insurance company, nor the broker to be used.

Small annuities will be coordinated through the University with a selected insurance company.

For purpose of donor recognition, the full death benefit of the insurance policy will be credited to the donor's cumulative gifts at the time of the donor's demise.

Policies for Named Unit Memorials

Gifts in recognition of someone, a group of friends, or something may be deposited with the University all at one time or may be accepted over a period of time as determined by the donor.

Gifts in recognition of someone, a group of people, or something, which are designated to fund, or help fund, a scholarship will follow the policies and procedures established for scholarships.

