

National University of Health Sciences General Policies

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Date Adopted: 1/9/92	• •	evised: (2-//-	05/05/00 - <i>09</i>	, 08/05/05
President	Date			

POLICY STATEMENT

The University is situated in a safe, suburban community in greater Chicagoland and enjoys an essentially crime-free status with no major crimes as defined by the federal government. The Crime Awareness and Campus Security Act requires that institutions provide current policies concerning crime awareness and campus security and campus crime statistics to current and prospective students and employees. Crime statistics (definitions in Appendix A) on the National University of Health Sciences (NUHS) campus and the town of Lombard have been gathered for the last three years. This data was provided to the Dept. of Education Office of Postsecondary Education and is now available to the general public on-line at http://ope,edgov/security.

The Campus Sex Crimes Prevention Act is a federal law that requires NUHS to publicize information available to the public that provides resources where lists of registered sex offenders may be accessed. The Illinois Sex Offender Registry is the most reliable source of this information. The Registry posts the offender's last known address, convictions, current status and personal information (including photo ID's) updated daily by the Illinois State Police. It is a user-friendly, searchable database capable of sorting offender information by city, county and zip code, it is available online at: http://www.isp.state.il.us/sor/sor.cfm.

Additionally, this same data has been published in the Student Handbook and is available in the Office of Human Resources. Any questions or other inquiries regarding this information should be directed to the Vice President for Administrative Services or the Dean of Students.

Crime Reporting

Campus Security is the central reporting agency for all crimes occurring on campus and is located in Tieszen Hall. Uniformed Security Guards conduct foot and vehicular patrols of the main campus Monday through Thursday from 3:30 pm until 7:00 am and provide a 24-hour patrol beginning Friday at 3:30 pm and continuing through Monday at 7:00 am. Guards patrol the campus and screen persons entering the campus. Security personnel are not sworn law enforcement personnel; therefore, they do not have any arrest powers beyond the citizen's arrest. They work closely with all of the local law enforcement agencies to assist with incidents that may occur on or off-campus. Security can be reached during security business hours by telephoning extension 6683 with an on campus phone or (630)-889-6683 with any other phone. Security personnel can also be contacted by cellular phone at (630) 927-9957.

Campus Security or the Dean of Students should be notified of any possibly dangerous conditions, emergencies, or crimes. Any crime that is in violation of Criminal Law and Procedures in the State of Illinois may also be reported to the Lombard Police Department for further investigation. The Lombard Police Department may be contacted by dialing 911 for emergencies or for non-emergencies at (630) 873-4400.

Investigations on campus will be conducted by the Dean of Students and/or the Vice President of Administrative Services.

National University of Health Sciences shall make timely reports to the campus community on crimes considered to be a threat to students and employees that are reported to campus security or local law police agencies. Such reports shall be provided to students and employees in a manner that is timely and that will aid in the prevention of similar occurrences.

Drug and Alcohol Policy

The abuse of alcohol and the illicit use of other drugs can seriously threaten the health and safety of students, employees, their families, fellow students, the general public, as well as adversely impair performance. In addition to promoting health, safety and a positive learning and working environment, the University is committed to reducing and preventing alcohol and other drug-related problems among all members of the campus community.

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The unlawful possession, use or distribution of alcohol or other drugs by anyone, either on our institution's property or as any part of University sponsored activities, is prohibited. Underage possession and/or consumption of alcoholic beverages is a violation of regulations and state law. The furnishing of alcohol to those less than 21 years of age is prohibited. Any person who is determined to have violated this policy will be subject to intervention by NUHS. That intervention may include disciplinary action up to and including expulsion, termination of employment and/or referral for prosecution.

Refer to the Alcohol and Drug Policy for complete details of this policy. The Alcohol and Drug Policy is distributed to each new student at orientation. Additional copies are available from the Office of the Dean of Students.

Employees may contact the Employee Assistance Program (EAP) at 1-800-450-1327 or at www.MagellanHealth.com, login: 800-450-1327. Employees or students may contact Alcoholics Anonymous at http://www.alcoholicsanonymous.org

Sexual Harassment Policy

The NUHS strives to maintain a learning and work environment free of any conduct that constitutes, or has the potential to constitute, a barrier to the fulfillment of its mission.

Harassment, particularly sexual harassment, is a type of behavior in direct conflict with the educational, scholarly, research, and service purposes of the University. It is prohibited by law and by University policy.

- Students who believe they have been harassed by another student, an
 employee of the University, or any other agent of the University, should
 promptly report it to the Vice President for Administrative Services or the Dean
 of Students. Copies of the complete Sexual Harassment policy are available in
 the Office of the Dean of Students.
- **Employees** who believe they have been harassed by a student, an employee of the University, or any other agent of the University, should promptly report it to the Vice President of Administrative Services, Human Resources or to their manager. Copies of the complete Sexual Harassment policy are available in the Executive Office.

Sexual Assault Policy

The University reaffirms the principle that human beings have a right to be free from any form of sexual misconduct, including all forms of non-consensual sexual contact, sexual harassment, and sexual assault. What follows below is an excerpt from the NUHS Sexual Assault Policy. They are the guidelines for victims to follow to report a sexual assault and the way to obtain several forms of support and assistance. Copies of the full policy are available from the Office of the Dean of Students.

- Get to a safe place and call a rape crisis center for information or support. In DuPage County, call (630) 971-3927 or call (800) 656-HOPE, the call will be routed immediately to the crisis center nearest the caller.
- Determine whether or not to report the incident to police. If there is any chance you are going to report the assault, don't shower, bathe, douche, go to the bathroom (urinate or defecate), change clothes, brush your teeth, eat, drink or straighten up the area until medical and legal evidence is collected because these actions will destroy evidence.
- If you want to report the incident, first call the police and then go to the hospital and have the medical evidence collected. If the incident occurred on campus, first call police, then call campus security before going to the hospital.
- Go to a hospital, clinic or private physician for treatment of external and/or internal injuries, tests for pregnancy and sexually transmitted diseases, and support services.
- If you think you have been drugged, request a urine test as quickly as possible to detect the presence of sedating substances. Every hour matters. Depending on the substance, the test can be reliable even after 72 hours. The test is free, and can be requested by law enforcement officers, rape crisis centers and hospital emergency departments by calling (800) 608-6540. This test will identify multiple substances, including alcohol, amphetamines, barbiturates, benzodiazepines, cocaine, jlunitrazepam (Rohypnol), gamma hydroxybutyrate (GHB), marijuana, and opiates.
- Notify the Dean of Students @Ext. 6546 for assistance, information or support.
 The Dean is prepared to help in several ways: advising a victim what steps to take next, accompaniment to a hospital, assistance in reporting to police, or guidance in reporting the incident as a violation of the NUHS Student Code of Conduct.

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Hold Harmless Policy: Victims of sexual assault will not be held accountable for other substances (alcohol, drugs) found in their system at the time of the sexual assault.

Additional Victims Resources:

Lombard DuPage Women Against Rape 24 Hrs. 708.971.3927

Chicago ·City Hotline: 1.888.293.2080 (Free) ·Uptown 24 hrs. 312.769.0205 ·YWCA

Chicago 312.372.4105 'Rape Victim Advocates

24 hrs. 1.888.864.3576

Anti-Hazing Policy

All students or other persons associated with any University organization are prohibited from engaging in any activity that could be described as hazing. The Anti-Hazing policy is available upon request from the Office of the Dean of Students. Weapons Possession Firearms and other dangerous weapons are prohibited on all NUHS premises including NUHS sponsored parking areas, worksites and all functions sponsored by NUHS. This policy provides no exception with regard to licensure: individuals, whether licensed or not, are prohibited from having firearms or other weapons on campus at any time. Students or employees found to have firearms or other weapons in his/her possession may face expulsion or immediate termination from the University.

Crime Prevention and Information Programs

- Employee Lunch and Learn on Drug and Alcohol Abuse
- Employee Assistance Program
- Identity Crisis ... What to do if your identity is stolen (flyer attached to paychecks)
- New Student Orientation

The Clery Act requires annual disclosure of policy information and crime statistics. This data is available online at http://ope.ed.gov/security.

The following definitions are based on the FBI's Uniform Crime Reporting System.

Murder and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Manslaughter by Negligence: The killing of another person through gross negligence.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Robbery: The taking of or attempting to take anything of value from the care, custody, or control of a person or person by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault with the use of a gun, knife, or other weapon that could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle.

Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly, furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug Abuse Violations: Violations of state and local laws about the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine), marijuana, synthetic narcotics (Demerol, methadone), and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, or possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned.

Sex Offenses-Forcible: Any sexual act directed against another person, forcibly and/or against that person's will, or not forcibly or against the person's will where the victim is incapable of giving consent.

Forcible Rape: The carnal knowledge of a person, forcibly and/or against that persons will, or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

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Forcible Sodomy: Oral or anal sexual intercourse with another person, forcibly and/or against that person's will, or not against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault with an Object: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will, or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Forcible Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will, or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses - Non-forcible: Unlawful, nonforcible sexual intercourse.

Incest: Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Nonforcible sexual intercourse with a person who is under the statutory age of consent.