

Introduction to EBSCOhost

Creating and Using a My EBSCOhost Account

A. Register for a My EBSCOhost Account

- 1 You can Access EBSCO in any of three ways.
 - Go to: <http://search.ebscohost.com/>
 - Use the LRC database page:
<http://www.nuhs.edu/show.asp?durki=216>
 - Off Campus: Use the ID and Password List
- 2 Click on “[Full text Journals \(and other sources\)-General](#)” (fig. 1)
- 3 Select any of the databases and click “Continue”
 - Selecting one database allows the use of subject headings, controlled vocabulary – both a benefit to focused search strategies
- 4 Click on “Sign In”, at the top right corner (fig. 2)
- 5 Click on “I’m a New User” on the next page
 - Fill in the information and click “Submit”
 - Please use your NUHS student email account to avoid spam filtering
- 6 Click “Continue” when you see the prompt



Fig. 1

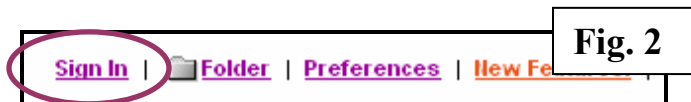


Fig. 2

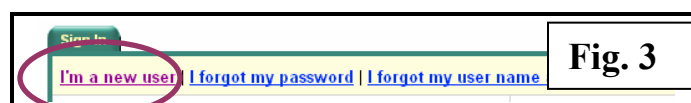


Fig. 3

B. Sign in to My EBSCOhost

- 1 Go to <http://search.ebscohost.com/>
- 2 Click on “[Full text Journals \(and other sources\)-General](#)”
- 3 Select any of the databases and click “Continue”
- 4 Click on “Sign In”, at the top right corner
- 5 Type in your Username and Password (fig. 4)

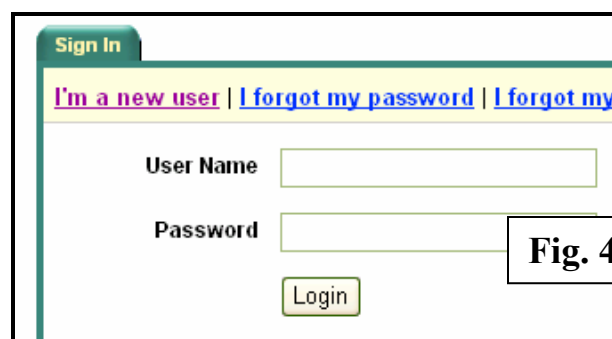


Fig. 4

C. Save a Search to EBSCOhost and Get Email Updates

- 1 Go to <http://search.ebscohost.com/>
- 2 Log into you're My EBSCOhost account and select a database
- 3 Enter your Search terms in the Search Box (fig. 5)
- 4 On the Search Results page, click on “Search History/Alerts” (fig. 6)
- 5 Click on “Save Searches/Alerts” (fig. 7)
- 6 Follow the directions and click “Save”
 - Decide if you want to receive email updates
 1. If you desire efficient, automatic updates, Save Search as “Alert” (fig. 8)

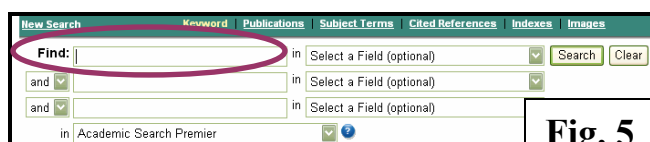


Fig. 5

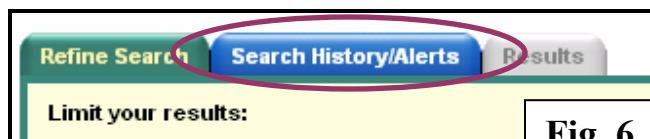


Fig. 6



Fig. 7



Fig. 8

Introduction to EBSCOhost

Performing a Basic Search

D. Creating a Basic Search

- 1 Go to: <http://search.ebscohost.com/>
- 2 Click on “[Full text Journals \(and other sources\)-General](#)”
- 3 Select any of the databases and click “Continue”
- 4 Enter your search terms in the **Find** field. (fig. 1)
- 5 Click the **Search** button. A Result List is displayed.

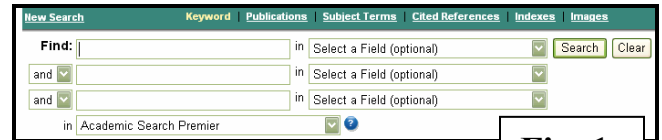


Fig. 1

E. Searching Techniques

- 1 **Booleans (AND, OR, NOT)** can be used to broaden or narrow your search.
- 2 The **Wildcard (?)** can be used to replace any character.
 - Enter **ne?t** to find results containing **neat, nest or next**.
- 3 **Truncation (*)** will find all forms of a word. Enter **chiro*** to find results containing **chiropractic** and **chiropractor**. Enter **acup*** to find results containing **acupuncture** and **acupressure**.
- 4 The **Near (N)** operator will find search terms within *x* words of one another, regardless of order.
 - Enter **chiropractic N5 manipulation** to find results that would match **chiropractic manipulation** as well as **manipulation and chiropractic adjustment**. (Using N5 results in items within 5 words proximity from each other).
- 5 The **Within (W)** operator will find search terms within *x* words of one another, in the order in which you entered them.
 - Enter **chiropractic W8 manipulation** to find results that match **chiropractic manipulation** or **chiropractic manipulation and modalities**, but do not match **manipulation and chiropractic adjustment**. (Using W8 results in items within 8 words proximity from each other, in order).

F. Viewing Results (fig. 2)

- 1 The **Article Title** link takes you to the citation information and/or the full text. (fig. 3)
- 2 The **HTML Full Text** link takes you directly to the full text of the article.
- 3 The **PDF Full Text** link takes you to a PDF version of the full text. The PDF will open in the Adobe ® Reader®.
- 4 Clicking the **Folder** icon to the right of a result saves it to the Folder.
- 5 When a **Find More Like This** appears, click to perform a search for articles with similar subject headings. A new Result List will display. (fig. 3)

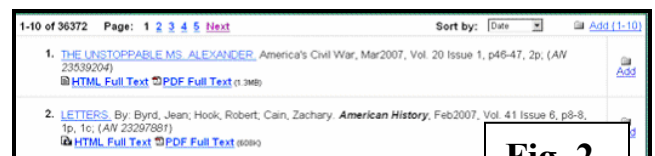


Fig. 2



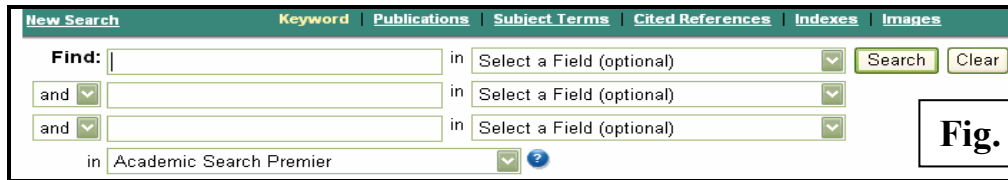
Fig. 3

Introduction to EBSCOhost

Creating a link to an EBSCOhost citation: Communicate professionally and efficiently by sending links to the biomedical evidence

1. Perform a basic search on EBSCOhost

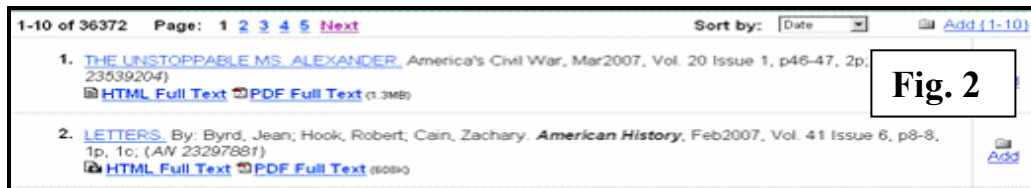
<http://search.ebscohost.com/> (fig. 1)



The image shows the EBSCOhost search interface. At the top, there are tabs for 'New Search', 'Keyword', 'Publications', 'Subject Terms', 'Cited References', 'Indexes', and 'Images'. Below the tabs, there is a 'Find:' field followed by a dropdown menu labeled 'in'. There are also 'and' and 'or' dropdown menus. A 'Search' button and a 'Clear' button are visible. The 'in' dropdown is set to 'Academic Search Premier'.

Fig. 1

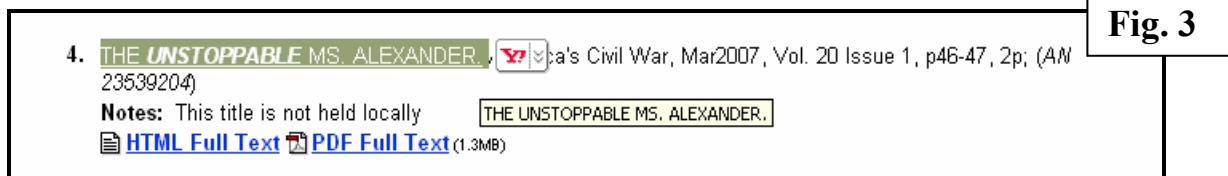
2. On the Results Page, find an article you like (fig. 2)



The image shows the EBSCOhost results page. At the top, it says '1-10 of 36372' and 'Page: 1 2 3 4 5 Next'. There is a 'Sort by:' dropdown menu set to 'Date' and an 'Add (1-10)' button. Below this, there is a list of articles. The first article is 'THE UNSTOPPABLE MS. ALEXANDER, America's Civil War, Mar2007, Vol. 20 Issue 1, p46-47, 2p, 23539204'. It has links for 'HTML Full Text' and 'PDF Full Text (1.3MB)'. The second article is 'LETTERS, By: Byrd, Jean; Hook, Robert; Cain, Zachary. American History, Feb2007, Vol. 41 Issue 6, p8-8, 1p, 1c; (A/N 23297881)'. It has links for 'HTML Full Text' and 'PDF Full Text (608k)'. There is an 'Add' button on the right.

Fig. 2

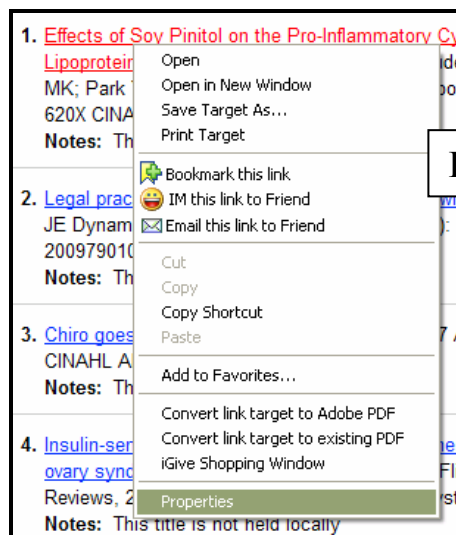
3. Right Click on the title link using your cursor (fig. 3)



The image shows the EBSCOhost results page with a right-click context menu open over the title link 'THE UNSTOPPABLE MS. ALEXANDER.'. The menu options include 'Open', 'Open in New Window', 'Save Target As...', 'Print Target', 'Bookmark this link', 'IM this link to Friend', 'Email this link to Friend', 'Cut', 'Copy', 'Copy Shortcut', 'Paste', 'Add to Favorites...', 'Convert link target to Adobe PDF', 'Convert link target to existing PDF', 'iGive Shopping Window', and 'Properties'. The 'Properties' option is highlighted.

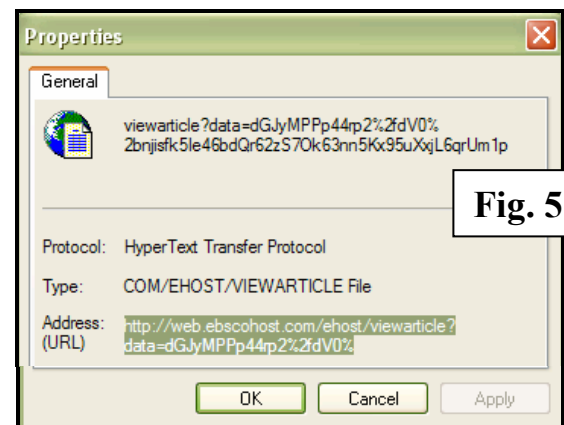
Fig. 3

4. Select Properties on the drop down menu (fig. 4)
5. Select the URL in the Properties box and copy it (ctrl + c) (fig. 5)
 - a. Make sure you scroll to select it all



The image shows the EBSCOhost results page with a right-click context menu open over the title link 'THE UNSTOPPABLE MS. ALEXANDER.'. The menu options include 'Open', 'Open in New Window', 'Save Target As...', 'Print Target', 'Bookmark this link', 'IM this link to Friend', 'Email this link to Friend', 'Cut', 'Copy', 'Copy Shortcut', 'Paste', 'Add to Favorites...', 'Convert link target to Adobe PDF', 'Convert link target to existing PDF', 'iGive Shopping Window', and 'Properties'. The 'Properties' option is highlighted.

Fig. 4



The image shows the 'Properties' dialog box. The 'General' tab is selected. The 'Address (URL)' field contains the URL 'http://web.ebscohost.com/ehost/viewarticle?data=dGJyMPPp44p2%2fdV0%2bnjstfk5le46bdQr62zS70k63nn5Kx95uXqL6qrUm1p'. The 'Protocol' is 'HyperText Transfer Protocol' and the 'Type' is 'COM/EHOST/VIEWARTICLE File'. There are 'OK', 'Cancel', and 'Apply' buttons at the bottom.

Fig. 5

6. In the Word Document, Paste the URL using ctrl + v, or Edit → Paste from the menu bar.