





# National University of Health Sciences General Policies

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Date Adopted: <b>12/23/91</b>	Date(s) Revised:			
 _____ President		 _____ Date		

## **POLICY STATEMENT**

The University will consider granting advanced standing for studies taken elsewhere, which meet the requirements and standards established by the University. Only credits for studies that are germane and equivalent to the credits of the appropriate curriculum in the University will be considered.

### Procedures

The University may grant advanced standing for studies taken elsewhere that are judged to be equivalent in content and quality to similar studies offered by the University. Credits for advanced standing must have been earned within five years prior to entering National University of Health Sciences (NUHS). Exceptions may be made for those who have an advanced degree that utilizes the content in question. Students must take a minimum of nine credits over a minimum of two trimesters to graduate from NUHS.

Further, even if the above criteria are met, the grade awarded in the course for which advanced standing is sought must be no lower than a "C", and no advanced standing will be granted for courses which have been utilized for meeting the University's admission requirements. Also, the course must have a semester credit hour value at least equal to that awarded by NUHS.

Therefore, a student seeking advanced standing for a course for which advanced standing has not already been graded must furnish the appropriate Vice President for Academic Services (VPAS) and/or his/her designee with:

- A completed advance standing credit request form.
- A course description in sufficient detail to form a basis for judging equivalency in content and quality.
- The length of time in weeks during which the course was taken.
- The number of clock hours per week the class met for both lecture and laboratory (when both are involved).

Official transcripts will show the number of credits (semester or quarter) which have been earned as well as the grades achieved. Students are to be aware that a quarter hour of credit is equal to two-thirds of a semester hour of credit. In some instances, after the above criteria have been met, the student may be required to pass a course "challenging examination".

Upon approval, the VPAS and/or his/her designee will notify the Registrar by submitting the approved advanced standing credit request. The Registrar will post the advanced standing credit on the official transcript and degree audit.